

Livestock Fair Entry Directions

All Junior Fair livestock exhibitors will complete their livestock entries online. This help sheet will guide you through the process. Please read the entire guide before attempting to make your entry to ensure the process is done correctly.

All entries are due to be completed by posted deadline.

When completing online entries, make sure you enroll all your animals that will show at the fair and sign up for showmanship classes. You must follow all Junior Fair rules when entering your animals. **Please give us accurate information regarding tags and the animals you will be bringing to the fair to ensure accuracy for classes/shows and stalling purposes. Do not enroll more animals than what you are planning on bringing to the fair.**

Please note: for 2024, youth must complete all entries including **showmanship and all classes when completing Fair Entry.**

Please don't hesitate to reach out to our office for any question you might have or assistance you may need.

Greene.osu.edu
937-372-9971

Recommended browsers: Google Chrome or Mozilla Firefox. Older versions of Internet Explorer or Cellphone may cause unexpected results.



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1. Step One – Let's get started!

Sign into FairEntry-

<http://GreeneOhio.fairentry.com>

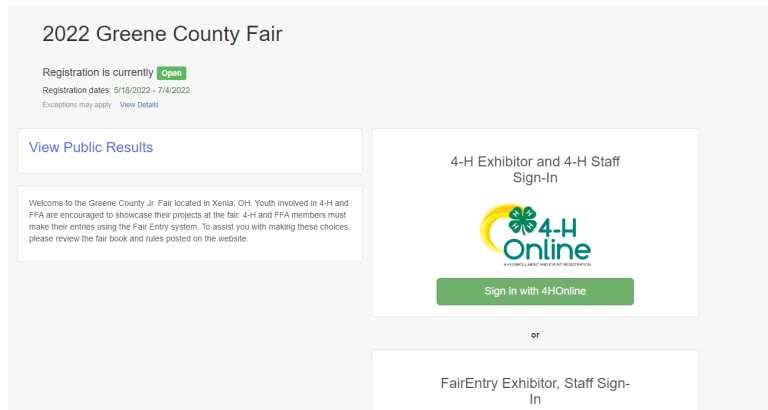
4-H Members:

- Click on the green button "Sign in with 4HOnline".
- You will register with your 4HOnline information. This was the email and password you created for the April 1 Enrollment.

FFA Members:

Entry process for FFA members who ARE also 4-H members: Families will login to FairEntry using their 4HOnline account as normal. For the member who is dual-enrolled in 4-H and FFA, they will create their 4-H class entries just like everyone else. The youth will create their FFA animal just as they did their 4-H animals but will designate their FFA chapter as the "club".

- **FFA members who have siblings in 4-H:** Login into FairEntry with your family 4HOnline information and create a new exhibitor for the FFA member and select your chapter.
- **FFA members who are NOT 4-H members:** FFA members, not enrolled in 4-H, will create a new FairEntry account or use the account created last year if you made one. Follow the steps to enter exhibitor information and adding class entries.



2. **Step 2** – Click edit by each member name and review member information. If correct, click continue to entries.

3. **Step 3** - Click “Add an Entry”. ONLY click “Register another Exhibitor” if the exhibitor is a new FFA member in this family.

+ Register another Exhibitor

↩ Continue to Payment



Clover, Anna

0 Entries

+ Add an Entry



Clover, Rebecca

0 Entries

+ Add an Entry

4. Continue through the prompts for department, division, and class. Horse exhibitors please see part b after you click select for the horse.

- Find your species and click select.

Choose Department and Division

Beef	Select ↻
Dairy	Select ↻
Dog	Select ↻
Goat	Select ↻
Horse	Select ↻
Llamas and Alpacas	Select ↻
Poultry	Select ↻
Rabbit	Select ↻
Sheep	Select ↻
Swine	Select ↻



Cancel

Choose

- Choose your entry. Click select and then choose. Verify department and division. Click select to continue.

Choose Department and Division

2

Department	Beef	Change
01: Market Beef	Select ↻	
02: Beef Showmanship	Select ↻	



- Select class and then on the next screen click continue.

Attention all horse exhibitors, see last page for entering your animal information.

5. Ensure your club is correct or select your FFA chapter. To move forward, click the select this club button.

6. Click “add animal” and then “enter a new animal record.” *Please note, EID number is the entire 16 digit number. If your animal is there, please select the animal.*

All market sheep, market goats, and market beef animals that have been identified have been added with information from tag-in. If your animals were tagged under the family name, then you will need to enter the animal information. You would click choose an existing animal record.

- Click the drop-down box for animal type. Enter all animal information for your species. Please either select breed or type in breed if it pertains to your animal.
- Click create and add animal.
- Review entered information (animal and entries). Edit or press continue when ok.
- You must have an animal listed for us to approve your submission.

Adding a New Animal

Animal Type

Birthdate

Breed

Sex Male Female

Tag *

[Cancel](#) [Create and Add Animal](#)

7. You can now select from the following:
- Add another entry if you need to make another entry for yourself.
 - Register another exhibitor (another family member)
 - Continue to payment if all entries are complete. There is no payment for our entry process so you won't have to pay anything.
 - Move forward through the payment process until you reach the screen with the submit button. To finalize your entry, hit submit.

[+ Add another Entry](#)

[+ Register another Exhibitor](#)

Everything looks good!

[+ Continue to Payment](#)

One last step!

Agree to the terms below and press submit.

After you Submit

- Records will be locked to editing awaiting manager approval
- Your credit card will not be charged until a manager approves the records
- If the manager does not approve all the records, the amount charged to the credit card may be less than the amount cited here.

Payment Total

No payment is necessary

[Submit](#)

After submitting entries, please check your email. You will receive 2 emails. One will be when you submit the entries and one will be for acceptance or rejection of the entry. Please confirm and check what was submitted to ensure it was correct. Rejected entries will need to be fixed and resubmitted by the deadline. There is an explanation part of the rejected entries. **You must have an animal listed in order for us to approve your entries.**

For Horse Exhibitors:

- Click select for all horse classes and then click choose.

Choose Department and Division

Department Horse Change

01: All Horse Classes ➔ Select

You can add your horse one time and then select multiple classes for that horse.

Club Change

24 Carrots 4-11

When entering into an Open Class, your club selection will be treated as No Club (Open).

Animal(s) Add Animal

Allowed Animal Types:

- Horse

Enter a single animal

Enter a pen of animals

I will specify animal(s) later

You do not currently have any eligible animals.

Class or Classes + Add

- 01: Good Grooming (E&W)
- 02: Open Halter (E&W)
- 03: Jr. & Sr. Western Showmanship
- 04: Beginner Western Showmanship
- 05: Championship Western Showmanship
- 06: Jr. & Sr. English Showmanship
- 07: Beginner English Showmanship
- 08: Championship English Showmanship
- 09: Jr. & Sr. English Equitation
- 10: All Easy Gaited English Equitation
- 11: Beginner (W/T) English Equitation
- 12: Championship English Equitation
- 13: Jr. & Sr. English Pleasure
- 14: All Easy Gaited English Pleasure
- 15: Beginner (W/T) English Pleasure
- 16: Championship English Pleasure

Click add animal and then add the animal from scratch.

- Click the drop down arrow and select horse
- Add your animal information then continue with step above to pick classes.

Add Animal from Scratch

Animal Owner Clover, Anna ⌵

Animal Type Horse ⌵

These are the animal types allowed in the All Horse Classes Division.

Animal Name * Charlie

Breed *